

**FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
1401 W. Valencia Drive, Fullerton, CA**

Minutes of the Regular Meeting of March 25, 2024

CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mr. Tommy Reminiskey, Chairperson, called the meeting to order at 4:30 p.m.
Ms. Martha Roberts led the pledge of allegiance.

PERSONNEL COMMISSIONERS

Mr. Tommy Reminiskey, Chairperson
Dr. Alexis Norman, Vice-Chairperson
Ms. Sarah Kelman, Member

STAFF PRESENT

Paul Deines, Director, Human Resources
Edna Gastelo, Administrative Secretary
Martha Roberts, Personnel Specialist

**APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF
FEBRUARY 26, 2024 - REPORT 2**

The Personnel Commission reviewed the minutes.

A motion to approve the minutes was made by Ms. Kelman, seconded by Mr. Reminiskey; the motion passed unanimously.

APPROVAL OF THE CLASSIFIED PERSONNEL REPORT – REPORT 3

The Personnel Commission reviewed the Classified Personnel Report.

A motion for approval was made by Ms. Kelman, seconded by Dr. Norman; the motion passed unanimously.

APPROVAL/RATIFICATION OF RECRUITMENTS – REPORT 4

The Personnel Commission reviewed the recruitment bulletin.

A motion for approval was made by Ms. Kelman, seconded by Dr. Norman; the motion passed unanimously.

RATIFICATION/CERTIFICATION OF ELIGIBILITY LISTS – REPORT 5

The Personnel Commission reviewed the Director’s Certification of Eligibility Lists.

A motion for approval was made by Ms. Kelman, seconded by Dr. Norman; the motion passed unanimously.

PUBLIC COMMENTS

No public comments were made.

DIRECTOR'S REPORT:

Mr. Deines shared that he has spent the last few weeks working on employee layoffs. He has worked with CSEA and the Executive Cabinet to identify accurate information and develop a plan for each of the identified employees.

Mr. Deines congratulated Blanca Martinez and Cristina Reardon for their recent promotions.

CONSIDER APPROVAL OF THE NEW ARTS INSTRUCTIONAL SPECIALIST JOB DESCRIPTION - REPORT 8

Mr. Deines shared information regarding the proposed job description. The new Arts Instructional Specialist would lead instruction for student arts programs based upon established arts standards, connecting lessons to established themes and teaching content from other subjects and disciplines.

A motion to approve was made by Ms. Kelman, seconded by Dr. Norman and approved unanimously.

ACTIVE RECRUITMENT LIST - REPORT 9

The Personnel Commission reviewed the active recruitment list.

No action was taken on this information item.

ADMINISTRATION AND POLICY - REPORT 10

The Personnel Commission reviewed the current budget printout.

No action was taken on this information item.

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT OF REGULAR MEETING

The regular meeting was adjourned to closed session at 4:45 p.m.

RECESS TO CLOSED SESSION

No reportable action was taken during the closed session; closed session was adjourned at 5:05 p.m.

Minutes Accepted By:

Tommy Reminiskey, Chairperson
Recorded by: Edna Gastelo